

CURRY MALLET PARISH COUNCIL

Annual Meeting of the Parish Council will be held at 7:30pm on May 13th 2019 in
Curry Mallet and Beercrocombe Village Hall

All members are summoned to attend the above meeting, members of the public are welcome to attend, but are reminded that questions / comment time is limited to 3 minutes

AGENDA

- 1. Election of Chairman and Vice Chairman for 2019/2020, and allocation of portfolios to members:**
Planning, Highways, Rights of Way, Play Area/Playing Field, Waste Services, Website & Personnel Committee.
- 2. Newly Elected Council:** 'Acceptance of Office' form signed by each council member and given to the Clerk, 'Register of Interest' form handed to each council member, for return to the Clerk by 1st June 2019.
- 3. Casual Vacancies.** To confirm there are four Casual Vacancies on the Parish Council, following the election period, and to sign off the Notice of Vacancy for submission to SSDC, and for publishing on the Village Noticeboards and Website.
- 4. To receive reports from the District and County Councillors on items that may be of interest.**
- 5. Declarations of Interest.**
- 6. Apologies and reasons for absence.**
- 7. To approve and sign the draft minutes of the meeting held on 29th April 2019.**
- 8. Clerk's Resignation; leaving date and advertising of the vacancy.**
- 9. Matters of report arising from previous meetings**
 - 1472 Lloyds' Bank; BACS payment facility & closure of 'Magna Carta' account.
 - 1621.1 Clerk's employment; signing of Contract by Clerk and Chairman.
 - 1622.2 Defibrillator; delivery lead time & apportionment of responsibility for damage & replacement.
 - 1646.3 Chapel House, Overgrown Burial Area; Chairman liaising with Louise Webb of the Baptist Union.
- 10. Village Hall Issues**
 - Lease; awaiting return of final signed document from the Duchy Land Steward.
 - Licence for pub's 'overflow car-parking'; report of May 9th meeting with Hall Committee
 - Hall Trust Deed; awaits Duchy signature of lease, then final version to be checked, preparatory to signing by the Chairman, witnessed by the Clerk., and submitted to the Charity Commission.
- 11. Village Play Area Project**
 - First Quarterly Inspection; Clerk requested SSDC mark their report as 'satisfactory'.
 - 'The Play Inspection Company' to undertake first Annual Inspection; details submitted.
 - Safety & Responsibility signage; Jaams provision of revised layout. 'Contact Details' laminate to be replaced.
- 12. Finance - to authorise the following payment:**
 - BHIB Insurance Policy Renewal (£0.94 cheaper than last year's price of £209.85) £208.91 (no VAT)
 - Status of outstanding invoices listed on year-end Liabilities Schedule. (2 from SSDC for Streetscene items + March Play Area inspection).
- 13. Annual Return for 2019**
 - Internal Audit; Steve Altria's progress re timetable & Clerk's assembly of documentation
 - clarification sought regarding 'Box 9' on Section 2, of the AGAR (re status of 'Sinking Fund')
- 14. Agree attendance by Councillors to forthcoming meetings & report on meetings attended.**
- 15. Items of report from members**

Next Meeting of the Parish Council - Monday June 10th 2019 in the Village Hall at 7.30pm