

CURRY MALLET PARISH COUNCIL
Ordinary Meeting of the Parish Council will be held at 7:45pm on April 8th 2019 in
Curry Mallet and Beercrocombe Village Hall

All members are summoned to attend the above meeting, members of the public are welcome to attend, but are reminded that questions / comment time is limited to 3 minutes

AGENDA

1. Public Participation Time.

2. To receive reports from the District and County Councillors on items that may be of interest.

3. Declarations of Interest.

4. Apologies and reasons for absence.

5. To approve and sign the draft minutes (V3) of the meeting held on 11th March 2019.

6. Matters of report arising from previous meetings

- 1472 Lloyds' Bank; BACS payment facility, opening of 'Sinking Fund' & closure of 'Magna Carta' account.
- 1586.4 Transparency Code grant; Teapot invoice re website training (£140) + Laptop/ancillaries (£622)
- 1621.1 Clerk's employment; Personnel Committee re draft Contract, Expenses & other policies.
- 1622.2 Defibrillator; timing of purchase, pending receipt of VAT re-claim for cash-flow assessment.
- 1646.3 Chapel House, Overgrown Burial Area; Chairman's response from Baptist Union (Louise Webb).

7. Village Hall Issues

- Lease; engrossed copy received for signature (after checking). Four working copies to be sought from SSDC, after return of engrossed copy bearing Duchy signature.
- Hall Trust Deed; final version to be checked, preparatory to signing by the Chairman, witnessed by the Clerk., and submitted to the Charity Commission.

8. Village Play Area Project

- Date for initial Inspection and attendance by a Council representative.
- Choice of company for Annual Inspection; Rob Parr assessment of 'The Play Inspection Company'.
- Planting of hedging; Work party for Saturday March 30th.
- Pedestrian Access Chicane; Simon Williams timetable for addition of diagonal rails (omitted from drawing)
- Safety & Responsibility signage; Jaams provision of revised layout. 'Contact Details' laminate now in place

9. Footpaths & Rights of Way Updates

- Response from SCC Rights of Way (George Montague) re repaired rail on L8/24 adjacent to Sheep-wash.

10. Finance

- to authorise for payment:
 1. Vantage Construction; Installation of additional concreting to Village Hall path £264.00 (+ £52.80 VAT)
 2. Westley Harris for May verge-cutting; up to budgeted cost of £320 + VAT (cf. £310 for 2018/2019)
 3. Reimbursement to P McKeown re cost of Laptop & ancillaries (min. 1731.2) £613.30 (+ £122.66 VAT)
 4. Reimbursement to P McKeown re cost of Play Area hedging material ~ £60.00
 5. Wickstead; paint for repairs to 'Big Foot' array (Play Area project) £47.50 (+ £9.50 VAT)
 6. Monthly direct debit to Currys/ PC World re repair & support (£7.00 per month)
 7. SSDC for traffic cones x 2, reflective sleeves & clothing, (min. 1731.2) £48.73 (+ £9.75 VAT)
 8. Amendment to monthly Standing Order for Clerk's gross salary, (from £117.61 to £148.18)
- Update re VAT Reclaim status (£1,258.25)
- Beercrocombe Council repayment of newsletter printing costs for 2018/2019; deficient by £7.92

11. Annual Return for 2019

- Appointment of Internal Auditor for 2019; Steve Altria confirmed, - timing of Audit to be ascertained.
- Review and approval of 2018/2019 Receipts & Payments Schedule & Bank Reconciliation (with Notes)
- Changes to requirements from PKF-Littlejohn. Clerk to advise.

12. Agree attendance by Councillors/Clerk to forthcoming meetings & report on meetings attended.

- SSDC Area North Committee March 27th, Policing Report by Sgt. Rob Jameson.

13. Items of report from members

Next Meeting of the Parish Council - Monday April 29th 2019 in the Village Hall at 7.30pm