

CURRY MALLET PARISH COUNCIL
Ordinary Meeting of the Parish Council will be held at 7:30pm on March 11th 2019 in
Curry Mallet and Beercrocombe Village Hall

All members are summoned to attend the above meeting, members of the public are welcome to attend, but are reminded that questions / comment time is limited to 3 minutes

AGENDA

1. Public Participation Time.

2. To receive reports from the District and County Councillors on items that may be of interest.

3. Declarations of Interest.

4. Apologies and reasons for absence.

5. To approve and sign the draft minutes (V2) of the meeting held on 11th February 2019.

6. Matters of report arising from previous meetings

- 1472 Lloyds' Bank; meeting with Business Manager re online access for facilitation of BACS payments. Closure of 'Magna Carta 800' account & opening of 'Sinking Fund' account.
- 1586.4 Transparency Code grant; Teapot invoice re website training (£140) + Laptop/ancillaries (£622)
- 1621.1 Clerk's employment; Personnel Committee meeting re draft Contract & issuance of policies.
- 1622.2 Defibrillator; whether to delay purchase pending receipt of VAT re-claim for Play Equipment.
- 1646.3 Chapel House, Overgrown Burial Area; Chairman's response from Baptist Union (Louise Webb).
- 1720.1 Annual Parish Meeting; feedback responses from February newsletter article.

7. Village Hall Issues

- Lease; confirmation from Village Hall Committee of acceptance of lease (version 8) conditions. Likely timing for receipt of engrossed copies for signature.
- Hall Trust Deed; finalisation by VHC, preparatory to signing by the Chairman, witnessing by the Clerk, and submission to the Charity Commission

8. Village Play Area Project

- Choice of company for Annual Inspection; update from the Clerk.
- Painting over scratches on 'Big Foot'; Simon Williams has agreed to paint the scratches whilst installing the chicane railings.
- Planting of hedging; Work party for Sunday March 24th.
- Pedestrian Access Chicane; meeting on 2nd March with contractors, the Clerk, Mr McKeown & Mr Townrow.
- Safety & Responsibility signage; revised layout to Jaams & laminate with contact details.

9. Footpaths & Rights of Way Updates

- Response from SCC Rights of Way (George Montague) re repaired rail on L8/24 adjacent to Sheep-wash.

10. Finance

- Approve invoices & authorisations for payment:
 1. Duchy of Cornwall Playing Field Rent £52.50 (+£10.50 VAT)
 2. PMP printing (February newsletter x 16 pages) £148.80 (no VAT)
 3. Reimbursement to GKT for purchase of Manure Drag £26.00 (+£5.20 VAT)
 4. SSDC for traffic cones x 2, reflective sleeves & clothing, up to £88.00 (+ VAT)
 5. Reimbursement to Mr McKeown for laptop/ancillaries, up to £ 622.00 (+ VAT)
- To approve Clerk's salary increase, effective from 01.4.19, reflecting NALC national Award & 3.5 hrs/week.
- VAT Reclaim status (£1,258.25)

11. Annual Return for 2019

- Appointment of Internal Auditor for 2019; Update from Chairman / Clerk re Steve Altria.
- Arrangements for Financial year-end; timings for provision of Receipts & Payments & AGAR documents.
- Changes to requirements from PKF-Littlejohn (proformas/instructions due before the end of March).

12. Agree attendance by Councillors/Clerk to forthcoming meetings & report on meetings attended.

- Feedback from Clerk re the SSDC Elections Training Session on 28th February.

13. Items of report from members

Next Meeting of the Parish Council - Monday 8th April 2019 in the Village Hall at 7.30pm