

CURRY MALLET PARISH COUNCIL
Ordinary Meeting of the Parish Council will be held at 7:30pm on February 11th 2019 in
Curry Mallet and Beercrocombe Village Hall

All members are summoned to attend the above meeting, members of the public are welcome to attend, but are reminded that questions / comment time is limited to 3 minutes

AGENDA

1. Public Participation Time.

2. To receive reports from the District and County Councillors on items that may be of interest.

3. Declarations of Interest.

4. Apologies and reasons for absence.

5. To approve and sign the draft minutes (V3) of the meeting held on 14th January 2019.

6. Matters of report arising from previous meetings

- 1472 Lloyds' Bank; (Clerk to action)
Facilitation of BACS payments & on-line banking.
Closing Magna Carta account & 'Sinking Fund' savings account options with Lloyds (for £1,372 transfer)
Signing of letter to Lloyds authorising Clerk to access details via telephone banking (delegate access only).
- 1586.4 Teapot training; uploading document issues (SLD); confirmation of 2 free training sessions (PMcK)
- 1621.1 Clerk's employment:
Re-drafted SLCC Contract to Personnel Committee (GKT e:mail of Feb. 5th)
Additional hours for archiving previous Clerk's e:mails & documents for 2015 – 2018 (SLD)
- 1622.2 Defibrillator; CRiSP grant monies received (£900 as requested); timing for spur installation. (RJA)
- 1646.3 Chapel House, Overgrown Burial Area; Chairman's contact with Baptist Union (Legal & Property)
- 1678.1 'William Malet' train naming (PMcK)
- 1689/1693.1 Highways Replenishment of grit bins & procurement of 8 x 25kg bags. (PMcK/GKT)
- 1692 Village Agent profile for Feb. newsletter. (SLD)

7. Village Hall Issues

- Lease; Council approval of version 8, incorporating Nov. 2018 amendments (GKT e:mail of Feb 6th)
- Hall Trust Deed; VHC acceptance of new Deed (as recommended by Robert Horn) (RJA)
- Secure storage of engrossed copy of new Lease arranged with local Solicitors; free of charge.
- Recent repairs; VHC notification to Duchy Land Steward. (RJA)

8. Village Play Area Project

- Choice of company for Annual Inspection.
- Painting over scratches on 'Big Foot'; purchase of paint from Wickstead. (PMcK)
- Pedestrian Access Chicane; timing of supply & installation for railings; provisional agreement for meeting of contractors with Chairman and Clerk; Saturday 2nd March.
- Safety & Responsibility signage; revised layout to Jaams & laminate with contact details.

9. Footpaths & Rights of Way Updates

- Response from SCC Rights of Way (George Montague) re repaired rail on L8/24 adjacent to Sheep-wash.

10. Finance

- Approve Invoices & Grants for payment:
Community Council for Somerset, ex gratia payment of £50.00 in lieu of Robert Horn professional fees.
Items of clothing & equipment to the value of £114.00 + VAT (residual CRiSP grant)
- Paper copy of VAT re-claim submitted, covering period April 2018 – January 2019.
- To confirm submission to SSDC Finance of 2019 Precept Form (for £4,987)

11. Annual Return for 2019; Appointment of Internal Auditor;

- Review of Internal Audit Report for 2017/18, and confirm implementation of valid recommendations.
- Notification from PKF-Littlejohn of any changes for 2019 External Audit

12. Agree attendance by Councillors/Clerk to forthcoming meetings & report on meetings attended.

13. Items of report from members

Next Meeting of the Parish Council - Monday 11th March 2019 in the Village Hall at 7.30pm