

CURRY MALLET PARISH COUNCIL
Ordinary Meeting of the Parish Council will be held at 7:30pm on January 14th 2019 in
Curry Mallet and Beerocrocombe Village Hall

All members are summoned to attend the above meeting, members of the public are welcome to attend, but are reminded that questions / comment time is limited to 3 minutes

AGENDA

1. Public Participation Time.

2. To receive reports from the District and County Councillors on items that may be of interest.

3. Declarations of Interest.

4. Apologies and reasons for absence.

5. To approve and sign the draft minutes of meetings held on Oct. 8th & Nov. 12th 2018, subject to
- re 1672.1 reinstate "that the Duchy rental was paid in arrears". (following Mr Allard's confirmation)
- re 1684/1678.1 amend "Robert Malet" to "William Malet".

6. Matters of report arising from previous meetings

- 1472 Lloyds' Bank; Signing of 'Address Change' form; facilitation of BACS payments & on-line banking; Magna Carta account name change.
- 1586.4 Transparency Code grant; Clerk's website training date (+ securing 2 free sessions)
- 1621.1 Clerk's employment: progress towards finalisation of contract & additional hours for archiving previous Clerk's e:mails.
- 1622.2 Defibrillator; CRiSP grant application submission & response; timing for spur installation.
- 1646.3 Chapel House, Overgrown Burial Area; Chairman's contact with Baptist Union (Legal & Property)
- 1678.1 GWR Train naming of 'William Malet'. (Updated status for Feb. newsletter)
- 1689/1693.1 Highways Replenishment of grit bins & procurement of 8 x 25kg bags.
- 1692 Village Agent profile for Feb. newsletter.
- 1693.2 Planting of mixed native bulbs ex SSDC Streetscene.

7. Village Hall Issues

- Lease; Duchy response to CMPC schedule of outstanding issues (GKT e:mail Dec. 6th to Rachel Saltonstall), re rental in arrears, tree-cutting & Duchy acting "reasonably & properly" re repairs.
- Hall Trust Deed; incorporation of Robert Horn's recommended amendments.
- Secure storage of engrossed copy of new Lease
- Minor Building Repairs Programme (to reflect Duchy Land Steward 18.01.18 recommendations)

8. Village Play Area Project

- Initial SSDC quarterly inspection & choice of company for Annual Inspection
- Manufacturers' Warranties for Equipment & Painting over scratches on 'Big Foot'
- Safety measures; timing of supply & installation for pedestrian access railing (incl. liaison re concreting) & grant application (£380) to SSDC; confirm wording for 'Responsibility' notice & Jaams quotation

9. Footpaths & Rights of Way Updates

- Response from SCC Rights of Way (George Montague) re repaired rail on L8/24 adjacent to Sheep-wash.
- SCC Rights of Way repair to L8/24 railing by the school's drive.

10. Finance

- Approve Invoices & Grants for payment:
 - 1. P McKeown reimbursement for Weavo invoice for Play Area Fence £109.21 (+£27.30 VAT)
 - 2. SSDC Streetscene (x1 pair wellington boots) £12.50 (+£2.50 VAT)
 - 3. Citizens Advice Bureau, Taunton branch; annual community support grant £40.00 (no VAT)
 - 4. Dorset & Somerset Air Ambulance; annual community support grant. £50.00 (no VAT)
 - 5. Teapot Creative (annual hosting & domain fee) for Village Website £177.60 (+£44.40 VAT)
- To note payment of invoice from PMP re November newsletter (min. 1689) £148.80 (no VAT)
- Bank Reconciliation conducted in November; Mr Frazer to report.
- On-line VAT Reclaim submission timing (HMRC Gateway access through Lloyds' mandate for Clerk).
- Cash-flow projection for March 31st 2019 (financial year-end), based on end Nov. balance + known costs.
- Set Precept of £4,987 for 2019, in recognition of Estimated Tax Base of 127.20 (cf. 131.69 for 2018/2019), and submit form to SSDC Finance.

11. Annual Return for 2019; Appointment of Internal Auditor

12. Agree attendance by Councillors/Clerk to forthcoming meetings & report on meetings attended.

13. Items of report from members

- Transfer of Highways' planings from Rockway lay-by
- Safety Ladder for Sheep-wash (as recommended by SSDC); choice of ladder & scope for grant
- 'Emergency Plan' for Curry Mallet, to cover flood risks and other eventualities (see Nov. 2018 newsletter)

Next Meeting of the Parish Council - Monday 11th February 2019 in the Village Hall at 7.30pm