

CURRY MALLET PARISH COUNCIL
Ordinary Meeting of the Parish Council will be held at 7:30pm on September 10th 2018 in
Curry Mallet and Beercrocombe Village Hall

All members are summoned to attend the above meeting, members of the public are welcome to attend, but are reminded that questions / comment time is limited to 3 minutes

AGENDA

1. Public Participation Time.

2. To receive reports from the District and County Councillors on items that may be of interest.

- Potential closure of Henlade 'Park & Ride' facility, due to County Council budget cutbacks.
- Progress of County Council proposal to recommend formation of a county-wide Unitary Authority

3. Declarations of Interest.

4. Apologies and reasons for absence.

5. To approve and sign the draft minutes (v3) of the meeting held on 09th July 2018.

6. Matters of report arising from previous meetings

- 1472 Lloyds' Bank to Unity Trust; confirm agreement to open and run new Unity Bank a/c in tandem with Lloyds Bank; review & confirm paperwork requested by Unity for submission with signed application. Discuss retention of one Lloyds account to run alongside the Unity a/c, cf. opening two accounts with Unity, (due to the cost implications).
- 1586.4 Transparency Code grant; for Clerk's laptop & training for Council data input to village website.
- 1621.1 Clerk's employment: progress towards finalisation of contract (SLCC 2011 version recommended). Confirm agreement to set up monthly Standing Order for salary payments, - initially through Lloyds.
- 1622.2 Installation of defibrillator; review SWAS proposal (4year rental x £1,800) or alternatives.
- 1646.3 Chapel House, Overgrown Burial Area; progress update re access to Title Deeds & Covenants confirming onus of responsibility for maintaining the burial ground.
- 1649.1; Response to Internal Auditor re Observations in his Report.
- 1665 Report from Clerk on findings of investigation into the use of Drones within public areas of the parish

7. Village Hall Lease Renewal

- Issues of contention;
20-year term from Sept. 2018 now agreed, so only 'Condition of Dilapidation' still to be resolved. Arrangements for Independent Survey (for base-line state of repair).
- Review of lease Terms & Conditions by Robert Horn (Community Council); concordance with Trust Deed.
- A4 version of 'Fun Day' Ground Plan for Play Area provided to Sarah Bird & Rachel Saltonstall; A3 version also prepared for incorporation within lease documentation.

8. Village Play Area Project

- Equipment ordered; grass matting and frame for basket swing installed. Await timescales for 'Big Foot' etc.
- Timing for release of s106 monies by Rob Parr (Play & Youth Facilities Officer - SSDC) to be confirmed.
- Cash flow, for timing of payments vs current reserves, to be determined.
- Arrangements for special VAT claim to be established.
- Implementation of road safety measures. To review Mr Townrow's paper dated Sept. 5th re Bradley Harris quotation for barriers, and to note signage request to Highways' Gary Warren (GKT e:mail Aug. 20th)
- Insurance of play area/equipment; cover (and excesses) under Council's policy with BHIB now confirmed. Any outstanding issues for broker, re extent of cover, to be confirmed.

9. Footpaths & Rights of Way Updates

- Broken rail on L8/24 adjacent to the Sheep-wash; work undertaken, 'Rights of Way' inspection awaited.
- Wood Chippings on Public Rights of Way across Duchy land; acceptability to Sarah Bird.

10. Planning - amended application

- Barn off of Higher Street, nr Doble Close, TA3 6SY (planning No 18/02297/FUL)
- Outline application for demolition of existing buildings and erection of three dwellings at The Old Forge, TA3 6SR (planning No 18/02144/OUT)

11. Finance

- Approve Invoices for payment:
 - 1. SSDC; re GDPR Training for Mr P McKeown £10.00 (no VAT)

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| 2. Clerk's Salary (gross); payment for August | £117.00 (no VAT) |
| 3. Play UK Playgrounds Ltd; installation of basket swing
+ supply & installation of grass matt surfacing | £1,136.00 (£227.20 VAT) |
| 4. PMP; newsletter printing | £148.00 (no VAT) |
| 5. PC Comms; set up fee for Clerk's e:mail | £18.00 (no VAT) |
| 6. PC Comms monthly standing order form (sign off) | £4.56 (no VAT) |
- VAT re-claim from HMRC, for 2016/2017 & 2017/2018, to the amount of £344.58 (sign off)
 - To note acknowledgement for receipt of cheques # 596 & 600

12. Annual Return

- Period of public rights ceased on Friday 3rd Aug. 2018, no requests made to view the financial documents. PKF receipt confirmation (for Certificate of Exemption) yet to be received.

13. Agree attendance by Councillors to forthcoming meetings & report on meetings attended

- Derek Davies (South Somerset Area Assistant Highway Service Manager) tour of the parish, August 8th, with Messrs Townrow, McKeown and the Clerk; see GKT Notes dated August 12th.

14. Items of report from members

- GWR 'naming the train' in collaboration with Trowbridge; Magna Carta initiative
- First Aid Course by Triangle Training; September 23rd.
- Collection from SSDC Streetscene of 2 x light-duty litter pickers. (min. 1637)

Next Meeting of the Parish Council - Monday 8th October 2018 in the Village Hall at 7.30pm