

**CURRY MALLET PARISH COUNCIL**  
**Ordinary Meeting of the Parish Council will be held at 7:30pm on July 9<sup>th</sup> 2018 in**  
**Curry Mallet and Beercrocombe Village Hall**

*All members are summoned to attend the above meeting, members of the public are welcome to attend, but are reminded that questions / comment time is limited to 3 minutes*

**AGENDA**

**1. Public Participation Time.**

**2. To receive reports from the District and County Councillors on items that may be of interest.**

**3. Declarations of Interest.**

**4. Apologies and reasons for absence.**

**5. To approve and sign the draft minutes (v3) of the meeting held on 11<sup>th</sup> June 2018.**

**6. Matters of report arising from previous meetings**

- 1472 Lloyds' Bank: review appropriateness of continuing with Lloyd's vs. new account with Unity Trust Bank (specifically for BACS payments)
- 1621.1 Clerk's employment: progress with Pensions Regulator for opting out of pension element, Home Working Risk Assessment, HMRC procedure compliance and Standing Orders for monthly salary payments.
- 1622.2 Installation of defibrillator; advice sought from Brian Reeves (Medical Device Technician for NHS Foundation Trust) and Anna Smith (Assistant Community Responder Officer for Somerset).
- 1637 Two light-weight litter pickers (cost quoted for each: £8.21 + VAT) ordered from SSDC Streetscene.
- 1646.3 Chapel House, Overgrown Burial Area; remedial measures.

**7. Village Hall Lease Renewal**

- Indemnity Cover provided by Trust Deed; feedback from Rachel Saltonstall
- Review of draft Lease; latest amendments now incorporated.
- Implementation of Independent Survey (to establish Village Hall's current state of repair).
- Amended Trust Deed; legal perspective for concordance with lease stipulations

**8. Village Play Area Project**

- Progress towards Ground Plan of equipment's precise location, risk assessments & road safety measures.
- To authorise order placement with Play UK (Playgrounds) Ltd , for installation of equipment + purchase of matting, total cost of £1,762 + VAT as per quotation April 1<sup>st</sup> 2018. ( min. 1613.2 refers)
- To authorise order placement with Jaams Design, for purchase & carriage of basket swing, 'Big Foot' array and stepping stones, total cost of £3,553 + VAT, as per quotation January 22<sup>nd</sup> 2018 (min. 1546 refers)
- Actions to be taken to enable Rob Parr (Play & Youth Facilities Officer - SSDC) to release s106 monies.

**9. Footpaths & Rights of Way Updates**

- Broken rail on L8/24 adjacent to the Sheep-wash; date of repair work to be decided.
- Acceptability, of wood chippings spread on footpaths, to landowner (Duchy of Cornwall).

**11. Finance**

- Approve Invoices for payment:

SALC Training Fees (Essential Clerk – Parts 2 & 3)	£30.00 +	£30.00	(no VAT)
Clerk's Salary (gross) payments for July & August	£117.00 +	£117.00	(no VAT)
Musgrove's MRI scanner appeal		£100.00	(no VAT)
- Progress with dedicated CMPC email address (via TeaPot & PC Comms - PMcK e:mail May 26<sup>th</sup>)

**12. Annual Return**

- All appropriate documentation now on the village website and notice boards; 30 day period of public rights commenced on Monday 25<sup>th</sup> June 2018 and ends on Friday 3<sup>rd</sup> Aug. 2018. Await PKF receipt confirmation.

**13. Agree attendance by Councillors to forthcoming meetings & report on meetings attended**

- National Neighbourhood Watch Association's regional meeting, (20<sup>th</sup> June 2018), - Mr Townrow
- SSDC Area North Parishes meeting, ( 26<sup>th</sup> June 2018), - Mr Townrow

**14. Items of report from members**

**Next Meeting of the Parish Council - Monday 10<sup>th</sup> September 2018 in the Village Hall at 7.30pm**