

**CURRY MALLET PARISH COUNCIL**  
**Ordinary Meeting of the Parish Council will be held at 7:30pm on June 11<sup>th</sup> 2018 in**  
**Curry Mallet and Beercrocombe Village Hall**

*All members are summoned to attend the above meeting, members of the public are welcome to attend, but are reminded that questions / comment time is limited to 3 minutes*

**AGENDA**

**1. Public Participation Time.**

**2. To receive reports from the District and County Councillors on items that may be of interest.**

**3. Declarations of Interest.**

**4. Apologies and reasons for absence.**

**5. To approve and sign the draft minutes (v4) of the meeting held on 14<sup>th</sup> May 2018.**

**6. Matters of report arising from previous meetings**

- 1472 Lloyds' mandate forms for Magna Carta Account Name Change & for Electronic Banking
- 1621.1 Clerk's Induction Programme
- 1622.1 Housing Needs Survey
- 1622.2 Installation of a defibrillator outside the Village Hall
- 1637 Purchase of four pickers (for local volunteer use) from SSDC Streetscene
- 1637. Mounting of display panels for July 5<sup>th</sup> Fun Day (showing play equipment as now envisaged)

**7. Village Hall Lease Renewal**

- Extent of Indemnity Cover provided by Trust Deed (Rachel Saltonstall <=> Robert Horn contact)
- Review of draft Lease; date & content for meeting with Duchy Land Steward
- Independent survey (cost implications) to establish Village Hall's current state of repair
- Amended Trust Deed, Legal opinion from SSDC Property Solicitor (re compliance with lease terms)

**8. Village Play Area Project**

- Ground Plan of equipment's precise location (for incorporation into Lease documentation)
- Risk Assessment & road safety measures in response to concerns surrounding lack of containment
- Purchase Order placement; quote for purchase, delivery, and insurance (from JAAMS Design)

**9. Footpaths & Rights of Way Updates**

- Broken rail on L8/24 adjacent to the Sheep-wash; repair work June 2018 (date to be agreed)
- Acceptability, of wood chippings spread on footpaths, to landowner (Duchy of Cornwall)

**10. Planning Applications**

- 18/01458/FUL, No. 4 Fieldgate, erection of a two storey & a single storey extensions and erection of porch.

**11. Finance**

- Approve Invoices for payment:

SALC Annual Affiliation & Training Fee (Essential Clerk – Part 1)	£84.33 +£30.00 (no VAT)
PMP Printing of June newsletter x 240 copies	£180.00 (no VAT)
West Hatch Scout Group (donation in lieu of internal Audit fee)	£100.00
- Setting up dedicated CMPC email address (via TeaPot & PC Comms - PMcK e:mail May 26<sup>th</sup>)
- Internal Audit for 2017/2018 – to note & review report by Mr Steve Altria (Clerk to Creech St Michael PC)

**12. Annual Return**

- Consideration (by all members) of the Internal Audit Report / Review.
- Approve Annual Governance Statement by resolution (signed and dated by Chairman and Clerk)
- Consideration (by all members) of the Accounting Statements.
- Approve Accounting Statements by resolution (signed and dated by Chairman and Clerk)

**13. Agree attendance by Councillors to forthcoming meetings & report on meetings attended**

**14. Correspondence**

**15. Items of report from members**

**Next Meeting of the Parish Council - Monday 9<sup>th</sup> July 2018 in the Village Hall at 7.30pm**