

CURRY MALLET PARISH COUNCIL

Annual Meeting of the Parish Council will be held on May 14th 2018, following completion of the Annual Parish Meeting, in Curry Mallet and Beercrocombe Village Hall

AGENDA

1. To approve appointment of Samantha Dowell as Clerk & Responsible Financial Officer to the Council
2. Election of Chairman & Vice Chairman for 2018/2019, and allocation of portfolios to members, - Planning, Highways, Rights of Way, Waste Services, Website & Personnel Committee.
3. To receive reports from the District and County Councillors on items that may be of interest.
4. Declarations of Interest.
5. Apologies and reasons for absence.
6. To approve and sign the draft minutes (v2) of the meeting held on April 9th 2018.
7. Matters of report arising from previous meetings
 - 1472 Lloyds' mandate forms for Magna Carta Account Name Change & for Electronic Banking
 - 1474 Sheep-wash Ladder; alternative quotation
 - 1621.1 Clerk's Induction Programme
 - 1622.1 Housing Needs Survey
 - 1622.2 First Aid Re-training Course; confirmation of September 23rd.
8. Village Hall Lease Renewal
 - Extent of Indemnity Cover provided by Trust Deed (Rachel Saltonstall <=> Robert Horn contact)
 - Review of draft Lease; points of contention & meeting with Duchy Land Steward
 - Upkeep of Hall building; Village Hall Committee contact with Duchy Land Steward
 - Amended Trust Deed & legal opinion from SSDC Property Solicitor (re compliance with lease terms)
9. Village Play Area Project
 - Scale drawing of equipment location (for incorporation into Lease documentation)
 - Chairman's Update; SSDC Leisure Services (Rob Parr) discussion May 3rd
 - To determine most appropriate means to progressing Purchase Order placement
10. Footpaths & Rights of Way Updates
 - Broken rail on L8/24 adjacent to the Sheep-wash; To set date for Work Party + RoW Inspection
 - Acceptability, of wood chippings spread on footpaths, to landowner (Duchy of Cornwall)
11. Planning
 - SSDC Planning Notification; Major applications (>10 dwellings) for Regulation Committee approval
12. Finance
 - Approve for payment:

P McKeown, re printing Expenses (Welcome Packs & other)	£38.72	(incl. £3.04 VAT)
Community Council for Somerset Annual Affiliation Fee	£40.00	(no VAT)
Patricia Bowerman (artists impression of Play Area, replacing #579)	£100.00	(no VAT)
P McKeown re purchase of containers for Clerk's files	(to the value of £ 40.00	(incl. VAT)
Currys/PC World, re purchase of laptop, scanner & software	(to the value of £622 + VAT)	
Wes Harris, re May verge-cutting	(to an amount of £340 + VAT, as budgeted)	
BHIB Insurance Brokers (successor company to Aon); renewal premium	£235.03	(no VAT)
13. Annual Return
 - To approve Final (v4) Schedule of Receipts & Payments for 2017/2018 & Year-end Reconciliation
 - To approve progress on Internal Audit; collation & provision of documentation to Steve Altria
14. Agree attendance by Councillors to forthcoming meetings & report on meetings attended
15. Correspondence
16. Items of report from members

Next Meeting of the Parish Council - Monday 11th June 2018 in the Village Hall at 7.30pm