

**CURRY MALLET PARISH COUNCIL**  
**Ordinary Meeting of the Parish Council will be held at 7.30 pm on February 12<sup>th</sup> 2018 in**  
**Curry Mallet and Beercrocombe Village Hall**

*All members are summoned to attend the above meeting, members of the public are welcome to attend, but are reminded that questions / comment time is limited to 3 minutes*

**AGENDA**

1. Public Participation Time
2. To receive reports from the District and County Councillors on items that may be of interest.
3. Declarations of Interest.
4. Apologies and reasons for absence.
5. To approve and sign the draft minutes (v3) of the meeting held on 8<sup>th</sup> January 2018.
6. Matters of report arising from previous meetings
  - 1375 Pope's Cross Notice Board Replacement; grant + approval for location & installation timing
  - 1472 Electronic banking arrangements; bank mandate form
  - 1472 Magna Carta 800 Account, - title change & bank mandate form
  - 1474 Means to Safe Egress from Sheep-wash Chamber; assessment of UK supplier alternative
  - 1538 Broken rail on L8/24 adjacent to the Sheepwash; Response from George Montague of RoW
  - 1557 South Somerset Links; Cancellation of cheque 576 for £40.00 re grant
  - 1569 Naming of Footpaths; parishioner suggestion
  - 1571.4 SSDC Finance receipt of Precept Form
7. Village Hall Lease Renewal
  - Feedback from Meetings; - Jan. 18<sup>th</sup> with Duchy Steward & Jan. 31<sup>st</sup> with Rachel Saltonstall of SSDC
  - 'Condition of Dilapidation' Report by Sarah Bird
  - Progress by Hall Committee to finalisation of new Trust Deed & liaison with Community Council
8. Village Play Area Project
  - Feedback from Jan. 22<sup>nd</sup> meeting with Sarah Bird, Duchy Steward
  - Precise location of equipment
  - Preferred equipment & progress to raising Purchase Orders
9. Footpaths & Rights of Way Updates
10. Planning
11. Finance
  - Approve invoices for payment
    - Teapot Creative (Website Hosting Fee) £180 (incl. VAT)
    - (Website Domain Renewal Fee) £42 (incl VAT)
  - Feedback from January 24<sup>th</sup> Webinar with PKF - (new External Auditor to CMPC)  
Timing of Internal Audit, Selection of Auditor, Self-certification as 'Exempt' (AGAR part 2 status)
  - Transparency Code Grant Application (Website input training & computer for Clerk) by Feb. 12<sup>th</sup>
12. Agree attendance by Councillors to forthcoming meetings & report on meetings attended
13. Correspondence
  - Highways England Further Consultation on A358 Southfields <=> M5 Junction 25 (closes Feb. 27<sup>th</sup>)
  - Boundary Commission Consultation for South Somerset Wards (closes March 19<sup>th</sup>)
  - Somerset Libraries Consultation (closes April 22<sup>nd</sup>)
14. Interim Arrangements & Recruitment of new Clerk & Responsible Financial Officer
  - To approve Mr McKeown's appointment to Personnel Committee (for duration of recruitment)
  - To note actions arising from meeting held on January 22<sup>nd</sup>.
14. Items of report from members

**Next Meeting of the Parish Council - Monday 12<sup>th</sup> March 2018 in the Village Hall at 7.30pm**