

CURRY MALLET PARISH COUNCIL
ORDINARY MEETING of the PARISH COUNCIL

Minutes of the meeting of Curry Mallet Parish Council

held on Monday 9th May 2016 in the Curry Mallet and Beercrocombe Village Hall, Curry Mallet.

Present: L W Frazer (Chairman), R J Allard, Mrs A J Clarke & G K Townrow.

1321. Public Participation Time

No members of the public were present.

1322. To receive reports from the District and County Councillors on items that may be of interest.

Derek Yeoman's report for April had been previously circulated. The Parish Council commented on the insightful content and comments made within the report. The time taken by Councillor Yeoman's to write and circulate the report is appreciated.

1323. Declarations of Interest.

Mr Allard, re item 11, - noting that his wife, on behalf of the school's PTFA, had asked that the parish council sponsor a prize for the Fun Day, organised by the Village Hall Committee for which he is Chairman.

1324. Apologies and reasons for absence.

D J Beck,
P McKeown on holiday

1325. Annual Election of Council Chairman and Vice Chairman

As 2 members were absent, this item was held over to the June meeting to allow for a full participation. Mr Frazer agreed to chair the meeting for this month.

1326. To approve and sign the Minutes of the meetings held on 11th April 2016.

The minutes as drafted were approved and duly signed by the meeting Chairman, following amendment to item 1315 where "usually in October" was removed from the text.

1327. Matters of report arising from these Minutes.

1270 Village Hall: Renewal of lease – Mr Townrow has yet to establish a contact for Stoke sub Hambdon's Village Hall – which is also a Duchy-owned building. The next meeting of the Lease Renewal Committee will be in June 2016. As suggested by Sarah Bird (Duchy Land Steward), Mr Allard is contacting Isle Brewers' community, regarding scope for sharing the Curry Mallet hall facilities.

1289 Queen's Birthday Celebrations – All went well on 21st April. Around 80 people attended the Bonfire and again the Councillors expressed thanks to Mr Adams for allowing the event to be held in his field. Mr Frazer to liaise with Mr Adams to ensure any clear up necessary has been completed satisfactorily. Feedback suggested the event was enjoyed by the community but even more publicity for similar events in future would be beneficial.

1290 Annual Parish Meeting. 27th April 2016 – only 19 people had attended. The Council to consider whether to incorporate next year's event into the May Annual Council Meeting. The presentations made demonstrated a wide range of activities held within the village engaging a wide spectrum of the population. The Village Agent also covered the help she can provide. Details of events and the Village Agent to be added to the web site.

1301 Magna Carta 800 Committee Update – the residual balance from the Barons' Association account is to be used to publish nationally a book about each of the 22 caputs. 80 copies will be allocated to Curry Mallet at no cost, and will be utilised to support future grant applications for community activity projects.

The VAT rebate will be progressed by the Clerk now that the Committee's Receipts & Payments have been finalised by Mrs Clarke. As previously noted, (min. 1301) the account's residual balance is £485.67.

1302 Web Site Steering Group – Mr McKeown is the Council representative on the group. Mr Townrow and Mr Frazer are to meet again with Lisa Turner and Cheryl Govier, concerning a *modus operandi* for the Steering Group.

Mr Townrow had ascertained that the newsletter's Editorial Board consisted of Lesley Kirkham, Bob Hearn, Julia Wright (Beercrocombe rep). Ongoing concerns of the Parish Council to be discussed with the Board at a forthcoming meeting, yet to be arranged.

1317 SALC/Grant Thornton Audit Training – The Clerk noted that several of the attendees to the cancelled March 27th session had been unable to attend the re-arranged date of May 3rd, so a further session would be organised by SALC.

1318 Asset Register and FoI declaration. These have been updated with the Village signs added. Clerk to distribute.

1319 Lloyds Bank FIA Taxation – Forms completed and submitted by the Clerk. Item completed.

1320 Play Area Project Status – Mr Allard reported that he had met with Adrian Moore of SSDC Leisure Services; Mr Allard would discuss with the other VHC members their preferences for the body (VHC or parish council) to administer the play facilities, with regard to maintenance and insurance obligations.

1328. Verge Cutting

It was agreed that the additional, contracted, verge cutting undertaken last year had been beneficial in terms of visibility and therefore safety, and had been well received by the community. Mr Townrow to liaise with Highways to ascertain their verge cutting timetable and it was agreed that up to £300 + VAT could be spent this year on verge cutting, provided that the Highways' cutting would not be completed within the near future. Rockway, and potentially Top Road (Crimson Orchard to Rock House), should be added to the schedule if overall charge was within this budgeted amount. Mr Townrow to progress.

1329 Village Hall Business Plan

The draft previously circulated by Mr Allard was commended by the Parish Council who were appreciative to all involved in its creation. Points noted were

1. References to the Trust Deed were only relevant until a new lease is signed; at that time, it will be replaced by a formal constitution.
2. Section 5.0 to be augmented with a reference to Planning for Maintenance (as set out in detail on pages 22 & 23). Also, the formulation of a hiring protocol was recommended.

The VHC have also offered the parish Council space at the Fun Day on 25th June to highlight any work / activities from the past year. Mr Townrow to arrange to borrow the display boards (Qty 6) from SSDC.

Mr Frazer & Mr Townrow offered to assist the VHC distribute any leaflet-drops publicising future events.

1329 Planning

15/05341/LBC - Chestnut Cottage, Curry Mallet TA3 6SU internal alterations –

The Parish Council considered the plans provided and had no observations to make, insofar that the alterations were neither structural nor having exterior visual impact. The Clerk to respond to SSDC.

A separate application for Jasmine Cottage was covered under other correspondence as the application was advised by SSDC after agenda publication; the text is included here for reference

16/01952/FUL - Jasmine Cottage, Curry Mallet TA3 6TD external extension

Since the extension is at the rear of the property and is not visible from the road, the Council offered no observations on the application. Clerk to respond to SSDC

1330 Annual Return

A separate meeting to finalise the Notes and VAT elements of the Receipts & Payments schedule for 2015/2016 has been arranged for 18th May; Mrs Clarke & Mr Townrow to assist the Clerk.

Mr Townrow noted the circular from SALC regarding grant availability from DCLG for small councils which incurred additional expenditure in order to comply with conditions of the Transparency Code. It was recommended that any incremental costs for Curry Mallet's compliance should be identified (*eg.* extra website pages for publishing the annual financial information), in order to progress a grant application.

1331. Finance.

1. Outstanding invoices for payment.

The following payments were reviewed and approved by attendees.

- Queen's Birthday Bonfire Wood – S Dale £30:00 Approved Chq 526 issued
- AON insurance £229.86 Approved Chq 527 issued

The Aon renewal option, of a 5% discount for a 3-year contract period, would not be taken up.

2. Sponsorship of the PTFA Adult Craft competition at the Family Fun Day on 25th June

It was agreed by all members to sponsor the prize to the sum of £10:00. Cheque to be issued next month. The Chairman also agreed to be a judge.

1332. Agree attendance by Councillors to any forthcoming meetings & review of meetings attended

Area North Meeting schedule has been advised. There were no other dates proffered.

1333. Correspondence

See Jasmine Cottage under Planning item 1329.

1334. Items of report from members

Mr Allard reported that the VHC's new Mower was due to arrive on 10th May. Mr Allard to prepare the rationale for release of the Parish Council Grant of up to £200:00.

Cheryl Govier was commended by Mr Townrow and other members for running the London Marathon in a time of 4 hours 30 minutes and raising £5,000 for a Children's Leukaemia Charity.

Mr Townrow also reported that Marjorie Bawler aged 95 had passed away. Born in London, she visited Curry Mallet as a child to see her grand-parents (the Blackmores) and then married into the local Bawler Family.

It was also reported that John Brightwell who has lived in the village for the past 12 years, after moving from West Hatch, had passed away only 3 weeks short of his 92nd birthday.

Next meeting will be held on Monday June 13th 2016 in the Village Hall at 7.30pm



Shaun Dale Clerk to the Parish Council